

Fee Schedule for Use of Free Congregation Facilities

The fees listed below include use of the designated area for a specific time period. Additional fees will be assessed for additional time. If rent is prepaid, the overage charge will be deducted from the security deposit.

If additional services are required of the Facilities Coordinator beyond opening and closing the Hall, FCSC will charge an additional \$19 per hour. Such duties might include operating the lift, setting up and taking down chairs, cleaning up or other services as requested by the renters.

WEDDINGS

| Type of Wedding | Initial Fee | Additional Hours |
|--|-------------|--------------------------|
| Wedding w/rehearsal & reception-Includes opening and closing for rehearsal, wedding, and reception. Up to 10 hours total | \$1000 | >10 hours \$100 per hour |
| Wedding w/ rehearsal. Up to 6 hours | \$600 | >6 hours \$100 per hour |
| Wedding/no rehearsal. Up to 4 hours | \$400 | >4 hours \$100 per hour |

OTHER EVENTS

| Location | Initial Fee | Additional Hours |
|---|-------------------|---------------------------|
| Upstairs (Main Hall) only | \$150 for 2 hours | \$50 each additional hour |
| Downstairs Community Hall, kitchen only | \$150 for 2 hours | \$50 each additional hour |
| Park Hall (all) and grounds. | \$200 for 2 hours | \$50 each additional hour |

Additional Fees/Deposits

| | |
|---|--|
| Security deposit for weddings | \$300 |
| Security deposit for parties and other high activity events | \$200 |
| Security deposit for other events | \$100 |
| Grand piano | \$75 for use, Security Deposit \$50 |
| Sound system | \$75 for use, Security Deposit \$50 |
| Epson projector | \$100 for use, Security Deposit \$50 |
| Facility Coordinator additional fees | \$19/hour for any event requiring more than 2 hours of Facilities Coordinator's time |

Special arrangements can be made for 501c3 non-profit organizations, service clubs, and organizations that further the goals and mission of the FCSC. Please contact Ellen Paul at the email listed below to discuss this option.

Return completed contract to Ellen Paul by mail at: **FCSC Facilities Coordinator**
PO Box 664
Sauk City, WI 53583

Or by email to: ParkHallEvents@gmail.com

Revised 9/25/22